Advanced Programs Assessment Committee meeting

Meeting: 9-10-18

Member(s) Present: Kim Davis, LaToshia Woods, Rob Williams, Annette Hux, Daniel Parker, Ryan Kelly, Audrey Bowser, Mary Jane Bradley, Lance Bryant, and Meagan Medley

Member(s) Absent: John Hall

Meeting was called to order by Dr. Kim Davis, CAEP Coordinator.

Dr. Kim Davis reviewed the purpose of the meeting/committee. She stated we are the representative of advanced programs in the EPP. The committee established the guidelines for review of all programs and guidance for student outcomes assessment throughout the EPP

To add to the responsibilities Dr. Davis stated that if we were to ever miss a meeting to please send a proxy that would be knowledgeable about the programs we represented. It is also imperative that we always go back to our department/college and give them updates from the APAC.

Agreed upon that we would meet the second and fourth Monday of each month at 10:00 am in Education Studies and Leadership building. We will begin meeting on October 8th.

The committee then elected Ryan Kelly as committee chairperson and Annette Hux as recorder. No formal motions were made these individuals agreed to hold the positions when there were no volunteers or nominations.

Each subcommittee was reviewed and changes made:

Standard 1 – Daniel Parker was added

Standard 2 – Audrey Bowser was added

Standard 3 – Robin Harmon and Bryan Austin were added

Standard 4 – Rob Williams was moved to this standard

Standard 5 – Kim Davis was added

It was discussed that each subcommittee (Caep Standard committee) would review the CAEP standards with their department and find what evidences and when the evidences are that meet the standard. Once that is done APAC will come back and meet to discuss, then the subcommittee would meet within itself and determine what we need to better meet the standard and other information to be determined.

It is suggested we forward an electronic copy of the CAEP Handbook/Self Study report to our faculty members.

If the program, for example Ed.S. and M.S.E. Educational Leadership is going through standard changes we need to take what the program has done and what changes will be made. These will have to be reported on to CAEP.

The following individuals will need to contact their subcommittee:

Standard 1 – Meagan Medley

Standard 2 – Ryan Kelly

Standard 3 – LaToshia Woods

Standard 4 – Rob Williams

Standard 5 – Kim Davis and Annette Hux

Programs that need to be added to the matrix are Gifted Education and Adult Education.

Meeting adjourned at 11:10 a.m.

Annette Hux, recorder